



Students from households living under the federal poverty line are eligible to receive tuition waivers or deduction. The amount of deduction or waiver will be assessed by the Board of Directors case by case. Decisions will be made and parents will be informed within two weeks of the application deadline.

We ask you to request your waivers for each semester by the deadline specified on this form. A copy of your previous year's tax transcript (downloadable from the IRS website) must be submitted for the consideration of tuition assistance. Documentation proving your participation in one of the government programs below must also be submitted.

- [Supplemental Nutrition Assistance Program \(SNAP\)](#)
- [Medicaid](#)
- [Supplemental Security Income \(SSI\)](#)
- [Federal Public Housing Assistance \(FPHA\)](#)
- [Veterans Pension or Survivors Pension](#)

The person named on the official document can be you, your dependent, or a member of your household.

It's important to note the following:

1. **All tuition assistance earned during this semester must be requested by the deadline specified on the request form. We will not be able to honor requests received after that date.**
2. **Tuition waivers may not be transferred to family, friends, or students.**
3. For each waiver requested, you must fill out a copy of the enclosed *Tuition Waiver Request Form* (please make copies as needed). The response must be legible. The Social Security number and home address of the person to whom the waiver is being issued must be included.

## Tidewater Chinese School Tuition Deduction/ Waiver Request Form

Please return this form by the deadline date specified below for a request each semester.  
**ALL INFORMATION REQUESTED BELOW IS FOR THE PERSON TO WHOM THE WAIVER IS BEING ISSUED.**

A Student Name: \_\_\_\_\_  
 Parent/Legal Guardian Name: \_\_\_\_\_  
 Student Social Security Number: \_\_\_\_\_  
 Daytime Phone Number: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
**Home Address:** \_\_\_\_\_

B Semester: circle one **Spring due Dec 1 / Fall due May 15**  
*We cannot honor requests after the deadline.*

B Registered Language and/or Enrichment Classes: \_\_\_\_\_  
 Current Tuition of TCS: Chinese Class: \$150/ semester; Enrichment Class: \$40/semester; Registration Fee: \$5

| 2018 Poverty Guidelines      |                   |
|------------------------------|-------------------|
| Persons in Family/ Household | Poverty Guideline |
| 2                            | \$16,460          |
| 3                            | \$20,780          |
| 4                            | \$25,100          |
| 5                            | \$29,420          |
| 6                            | \$33,740          |
| 7                            | \$38,060          |
| 8                            | \$42,380          |

For families/households with more than 8 persons, add \$4,320 for each additional person.

C Current Year Household Income: \_\_\_\_\_  
 Persons in Household: \_\_\_\_\_  
 Type of Documents Provided for Verification: \_\_\_\_\_

By signing this form I, \_\_\_\_\_ (signature of the parent or legal guardian), acknowledge that I have carefully read all of the information on this request form and provided truthful information.

Date: \_\_\_\_\_

**Please return this form to:** Tidewater Chinese School, P.O. Box 65558, Virginia Beach, VA 23467

**Signature of TCS Officer:** \_\_\_\_\_