Dear TCS SCA members:

We are pleased to announce that the TCS SCA Executive Board election will be proceeded on May 21, 2016. All eligible SCA members are welcome to participate in the election. If you are interested in running for the board officer, please provide information in the form attached with this announcement.

The election will be led by the current SCA Executive Board following the TCS SCA Constitution. The open board positions accepting nominations are: President, Vice-President, Secretary, Treasurer, Historian and Publicist.

**Eligibility of voter**

1. Currently registered TCS students (2015-2016).
2. Currently in 6th grade or above (public school).

**Eligibility of candidate of SCA board officer**

1. Currently registered TCS students (2015-2016).
2. Will register for next academic year (2016-2017).
3. Currently in 9th grade or above (public school).

**The process and schedule for this year's election are as follows:**

*Candidate Nomination:*More than one candidate may be nominated by TCS SCA members or self-nominated by sending a nomination email and bio to jschenb@yahoo.com.

*Candidacy declaration and bio submission:*The deadline of candidacy declaration and bio submission is 4:00 pm, May 20, 2016.

*Announcement of Candidacy:*The list of candidates and their bios will be posted at TCS website once the candidate(s) is (are) confirmed.

*Candidates' Presentations:*The presentation and Q&A session will be held from 4-5 PM on Saturday, May 21, 2016 on the SCA meeting.

*Voter registration:*All voters will register on site to confirm eligibility.

*Time of Election and Voting:* The election and voting will take place immediately following the candidate presentations on Saturday, May 21, 2016. Details of voting procedures will be sent to the registered voters before the election.

*Announcement of Results and Transition of the new board:*The announcement of the results will be emailed and publicly posted on the TCS website within 24 hours of the election.

*Transition of the new board:* The transition from the current board to the new board will take place on the first week of June, 2016.

Thank you for your participation and support!

**Candidate Nomination Form**

Candidate’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Candidate’s current class at TCS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Candidate’s current grade in public school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position interested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that the information I have given on the form is complete and correct. I understand my failure to provide complete, accurate and truthful information will be grounds to deny or withdraw my candidacy of running the SCA Executive Board officer.

Candidate signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_