



泰華德中文學校社區公共帳戶用款申請單

Tidewater Chinese School Community Shared Account Purchase Request Form

用款目的 Purpose of Purchase

编号	支出分類 Category	供應商 Vendor	預計金額 Budget Amount
总计 Total			

申請人姓名 Requestor Name (print): \_\_\_\_\_

申請人簽名 Requestor Signature: \_\_\_\_\_ 日期 Date: \_\_\_\_\_

Approved by (select one below):

Chairman (sign here) \_\_\_\_\_ Date \_\_\_\_\_

Treasurer (sign here) \_\_\_\_\_ Date \_\_\_\_\_

泰華德中文學校社區公共帳戶支出報銷單

Tidewater Chinese School Community Shared Account Reimbursement Request Form

编号	支出分類 Category	單價 Unit Price	數量 Quantity	稅 Sales Tax	金額 Amount
总计 Total					

Payment Detail:

支票抬頭 Pay to the Order of: \_\_\_\_\_

授款人地址 Address: \_\_\_\_\_

Reimbursement Approved by (select one below)

Chairman (sign here) \_\_\_\_\_ Date \_\_\_\_\_

Treasurer (sign here) \_\_\_\_\_ Date \_\_\_\_\_